

THE CANTON AMATEUR RADIO CLUB, INC.

BY – LAWS

Updated June 8, 2017

1. ELIGIBILITY

Any person of good character, having a bona-fide interest in Amateur Radio, is eligible for membership.

2. OFFICERS

1. The officers of the Canton Amateur Radio Club, Inc. shall be a President, a Vice-President, a Secretary and a Treasurer. (**Amended** 9/21/2016, to allow the Secretary and Treasurer to be combined into one office).
2. All officers shall hold office for one year (**Amended** 8/20/1986, for two years) or until their successors are elected and installed.
3. The above officers shall be ex-officio members of the Board of Trustees and shall be entitled to vote at all meetings of such Board.
4. All officers and members of the Board of Trustees shall be active members of not less than twenty-one years of age.
5. (**Amended**) 6/19/2000, All officers and members of the Board of Trustees shall be an active member, in good standing for not less than six months prior to holding office. For the purpose of this section, an active member means a full or sustaining member who has demonstrated regular attendance of at least four out of last six months. A good standing member means dues are current for full or sustaining member with at least six months concurrent membership prior to office.

3. BOARD OF TRUSTEES

1. They shall be elected from the active members of the club, six members who together with the officers named in By-law #2, herein, shall constitute the Board of Directors.
2. At the annual election meeting, two members shall be elected for the terms of three years each.

4. MEETINGS

1. Meetings shall be held at the clubroom on the third Wednesday of each month at 7:30 P.M. or at such times and places as are decided upon by the Board of Trustees.
2. Only full and sustaining members shall be entitled to vote.
3. Seven members, at least three of whom shall be duly elected or appointed Trustees and/or officers of the Canton Amateur Radio Club Inc., shall constitute a quorum.
4. Special meetings may be called by the President or by any three members of the Board of Trustees.
5. All members of the Canton Amateur Radio Club, Inc., in any grade shall have the privilege of discussing technical material presented before the club.

5. **MEMBERSHIP**

1. The membership of the Canton Amateur Radio Club, Inc. shall consist of Full Members, Associate Members and Sustaining Members.
 - a. A ***Full Member*** is one who shall be:
 - i. A licensed Amateur Radio operator and shall have the responsibility for the design, installation, or operation of systems or apparatus pertaining to Amateur Radio and paid the appropriate dues.
 - ii. A Full member is privileged to vote and to hold any office in the Canton Amateur Radio Club, Inc., subject however, to the provisions of By-Law #2, herein.
 - b. An ***Associate Member*** shall be a person having a bona-fide interest in Amateur Radio. An Associate member is not privileged to vote or to hold office, although he may serve upon any committee to which they may be appointed, as chairman or otherwise and when so appointed, shall be entitled to the full voting privileges of a committee member.
 - c. A ***Sustaining Member*** is a licensed amateur contributing substantially to the financial support of the Canton Amateur Radio Club, Inc. They are entitled to all membership privileges.
2. **(Amended)**, 11/20/2013, The Membership Types of the Canton Amateur Radio Club are hereby changed to consist only of the Full Membership as described in Section 5a. The Associate and Sustaining Memberships 5b & c are hereby eliminated.

6. **VACANCIES**

1. Vacancies in any office or in the Board of Trustees shall be filled by appointment by the Board of Trustees, for the unexpired term.

7. **BUSINESS**

1. The Board of Trustees shall transact the business of the Canton Amateur Radio Club Inc., between members' meetings and shall meet the call of the President or of a majority of the Board of Trustees.
2. A majority of the Board of Trustees shall constitute a quorum at Trustee's meetings.

8. **DUTIES OF OFFICERS**

1. The ***President*** shall preside at all business meetings of the Canton Amateur Radio Club, Inc. and shall perform the duties pertaining to that office. As such, he shall be the chief executive of the Canton Amateur Radio Club, Inc., to whom all other officers shall report. He will have the power to appoint Chairpersons of other club activities.
2. In the absence of the President, the officer next in order as listed in By-Law #2 herein, present at the meeting, shall preside at the meeting and perform the duties of the President.
3. The ***Vice-President*** shall perform the duties enumerated below, or as defined by the President. He shall be responsible for the general initiation, supervision and coordination of the work in and among the committees. He may act as chairman or otherwise be a

member ex-officio. He is in charge of all equipment and property of the Canton Amateur Radio Club, Inc.

4. The **Secretary** shall:
 - a. Keep a record of all proceedings at both regular and special meetings of the Canton Amateur Radio Club, Inc. and all committees.
 - b. Attend to all official correspondence and communications, posting all notices and the custody and care of all records.
5. The **Treasurer** shall have charge of the funds of the Canton Amateur Radio Club, Inc. and disburse them as and when authorized by the Board of Trustees. He shall make an annual report, duly audited, to the Canton Amateur Radio Club, Inc. and report at such times as may be requested by the President, or the Board of Directors.

9. ELECTIONS

1. Nominations for officers and Board of Trustees shall be made at the August meeting of each year.
2. Elections shall be held at the meeting in September. The elections shall be by written ballot and shall be decided, for the candidate receiving the most votes.
3. Officers elected, shall be installed at the October meeting, following the election.
4. Any officer or member of the Board of Trustees, failing to discharge the duties of the office for four consecutive regular meetings, unless such failure is explained to the satisfaction of the Board of Trustees, or whose resignation has been accepted by the Board of Trustees, shall have his office declared vacant by the President.
5. When it is decided by proper authority and in accordance with the laws, that an officer, or member of the Board of Trustees, shall be suspended or removed from office, then the President shall declare the office vacant. If this applies to the President, then the Vice-President shall declare the office vacant. The Board of Trustees shall fill the vacancy by appointment for the unexpired Term.
6. All officers, at the expiration of their term of office, shall deliver to their successors all books, papers, money, or other property belonging to the club.

10. DUES and INDEBTEDNESS

1. Dues, as determined by the membership, shall be required for membership in the Canton Amateur Radio Club, Inc.
2. Any dues or contributions received shall be deposited in the treasury of the Canton Amateur Radio Club, Inc. and be used solely to further the purpose of this organization.
3. The funds and property of the Canton Amateur Radio Club, Inc., are for legitimate use of the Canton Amateur Radio Club, Inc., while three members remain therein.

11. AMENDMENTS

1. These BY-LAWS may be amended at any regular or special meeting of the Canton Amateur Radio Club, Inc. by a two-thirds vote by ballot of the members present at the meeting, a quorum being present.
2. Proposed amendments shall be submitted, in writing, to the Board of Trustees, at any members' meeting. If the Board of Trustees approves said proposed amendment, they shall submit same for discussion at the next succeeding meeting. Any proposed amendment, not approved by the Board of Trustees, may be presented at any meeting, to

the presiding officer, in writing and countersigned by not less than five (5) full or sustaining members.

3. Any proposed amendment, not approved by the Board of Trustees, may be presented at any meeting, to the presiding officer, in writing, and countersigned by not less than five (5) full or sustaining members.

The proposed amendment will then be presented to the members present, for discussion. Notification that a proposed amendment will be submitted to the members at the next meeting, shall be sent by mail to all members and a vote shall be taken at the next meeting, succeeding the discussion of said proposed amendment. Two-thirds vote shall be required to carry the amendment.

12. RULES OF ORDER

Unless otherwise specified in these BY-LAWS, all meetings of the CANTON AMATEUR RADIO CLUB, INC. shall be conducted in accordance with and governed by: "ROBERT'S RULES OF ORDER".

We, the undersigned officers and Board of Trustees of the CANTON AMATEUR RADIO CLUB, INC., hereby adopt these BY-LAWS this 18th day of July, 1984, in the City of Canton, County of Stark, State of Ohio.

PRESIDENT	<u>Scott A. Duncan, KK8D</u>
VICE-PRESIDENT	<u>Gary C. Osborn, WA8ADA</u>
SECRETARY-TREASURER	Arthur E. Schermerhorn, W8FEC
TRUSTEE	<u>Frank D. Paprzycki, KE8G</u>
TRUSTEE	<u>Harley K. Ball, W8ETK</u>
TRUSTEE	<u>Herb J. Bushong, WD8IPE</u>
TRUSTEE	No signature
TRUSTEE	No signature
TRUSTEE	No signature